



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday April 20, 2016

Minutes

I. CALL TO ORDER

- Vice President Morris called the meeting to order at 7:04 P.M.
- Vice President Morris established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, and Ms. Morris.
- The Agenda was modified to pull items from the consent calendar for individual action. The Budget Study Session was moved the end of the meeting.

II. The Pledge of Allegiance was led by Ms. Morris.

III. PUBLIC COMMENTS

Mr. Chuck Hudson, a parent at Discovery II, voiced his concerns over limited bathroom operation on campus. One bathroom has been out of operation for a while.

IV. REPORTS

- **Discovery II Home School Teachers Report** – Yolanda Chavez (Homeschool grades 4-7) and Kelly Gomez (Homeschool grades 1-3) updated the Board on student and parent activity in their programs.
- **Discovery II PSC Report** –Jane Hankins updated the Board on PSC activities. The Spring Fun Faire planning is underway with invitations being sent to local households and school community. An online auction will augment the event. Planning for next year is happening for officers, parent education and program leads.
- **Superintendent/Executive Director Report**
 - The material revision to the Discovery II charter was approved unanimously by the SCCOE Board of Education with no discussion.
 - The extended care program is full with a waitlist. The program is financially stable.
 - Safety Report: no incidents were reported.
- **Assistant Superintendent/Discovery I Director Report**
 - Discovery I will have its first all school field trip on May 20 to the Maker Faire in San Mateo.
 - The Student to Student conference will be April 30 on campus. More than 60 workshops are registered for the event.
 - A speaker event is scheduled with author and researcher Michael Thompson. He will conduct a professional development workshop with the staff and meet with students as well.
 - Staff members Diane Porter and Vanessa Bonaventure have been selected to participate in the Monterey Bay Plastics Summit.

○ **Operations Report**

- Enrollment – Discovery II’s lottery is planned for April 27. Discovery I has sent out the second round of acceptance letters.
- Funds Drive – Discovery I has received \$267,233 with 82% participation. Discovery II has received \$157,817 with 47% participation.

V. ACTION / DISCUSSION ITEMS

- The Board reviewed the updated Voting Procedures.
On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #160420.1 to approve the amended voting procedures. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye.
- The Discovery II Admissions Policy in the material revision application was submitted to the County with some of the wording omitted due to transmittal error. The discussion was held as to how to address the discrepancy between submission and Discovery Board approved policy. The Board asked Mr. Jones to seek an opinion from the County.
- Mr. Jones reviewed the status of the lease negotiation with SJUSD representatives.
- On a motion made by Mr. Mettler and seconded by Ms. Morris, the Board voted on Motion #160420.2 to approve the Board Minutes for March 22 2016 as amended. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye.
- On a motion made by Ms. McCreary and seconded by Ms. Morris, the Board voted on Motion #160420.3 to approve the Board Resolution for the Line of Credit. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye.

VI. CONSENT CALENDAR – PULLED.

VII. BOARD MEMBERS’ REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

- Board Operations –
 - Ms. McCreary presented the plan for Board self-assessment. A special board meeting will be held in early June to conduct the assessment.
- Reports – Board Elections Committee: One new member application has been received.
- Correspondence – Mr. Mettler and Ms. Morris sent thank yous to Ms Sanchez for her presentation in March.
- Board Calendar - Next Regular Board Meeting will be May 24, 2016. The Board will host a social event for staff on May 11.
- Future Agenda Items: Elect Board members.

The Board recessed at 9:06PM for 11 minutes.

○ **Budget Study Session**

Dena Koren of EdTec presented the financial update through March 2016 and multi-year projections for the organization. The Finance Committee will continue working on updated assumptions and expenditure projections.

VIII. ADJOURN

The Board adjourned without objection at 10:55 P.M.